TravelersInsurance
A member of citigroup

The Travelers Insurance Company and Affiliates
Annuity Investor Services • One Tower Square • Hartford, CT 06183

# *Annuity Change Request*

| **Name of Participant** | **Participant Social Security Number** | **Case/Account Number** |
|---|---|---|
| | | |

| | |
|---|---|
| **Plan/Case Name:** | |
| ☐ **Contract Owner** | ☐ **Agent** |
| Telephone # (Day): | Telephone # (Day): |
| (Evening): | (Evening): |

*Please attach proof of participant name changes (i.e., copy of marriage certificate or other court document)*

| | | |
|---|---|---|
| **Information Changes** | ☐ Participant Name: | ☐ New Case Name: |
| | ☐ Participant Address: | ☐ New Case Number: |
| | | ☐ New Case Address: |
| | | |

| | | |
|---|---|---|
| **Market Timing Changes** | ☐ Change Strategies | New timing Agreement must be attached |
| | ☐ Terminate Timing | Note: The balance of the Timed funds will be transferred to corresponding nontimed funds. Your current allocation will be changed to corresponding nontimed funds, unless you indicate otherwise in section below. |

Complete the section below; each column must equal 100% unless a dollar amount is indicated.

| | **Investment Code (see reverse side of form)** | **Employee** | **Employer** | **Employee Mandatory** | **Other** |
|---|---|---|---|---|---|
| **Allocation Changes** | | % | % | % | % |
| | | % | % | % | % |
| | | % | % | % | % |
| | | % | % | % | % |
| | | % | % | % | % |
| | | % | % | % | % |
| | | % | % | % | % |
| | | % | % | % | % |
| | Total | 100% | 100% | 100% | 100% |

| | Fund Transfer **FROM:** | | | | Fund Transfer **TO:** | | | |
|---|---|---|---|---|---|---|---|---|
| | Investment Code | Money Type | % or $ Amount | | Investment Code | Money Type | % or $ Amount | |
| **Funding Transfer** | | | % | $ | | | % | $ |
| | | | % | $ | | | % | $ |
| | | | % | $ | | | % | $ |
| | | | % | $ | | | % | $ |
| | | | % | $ | | | % | $ |
| | | | % | $ | | | % | $ |
| | | | % | $ | | | % | $ |
| | | | % | $ | | | % | $ |
| | | | % | $ | | | % | $ |

***If transfer affects allocation of future contributions, please complete above allocation section. If not completed, allocation will remain the same.*** *See reverse for Investment Codes and Money Types.*

**Acknowledgement:** I am aware that new Deferred Sales Charges will commence upon purchasing a new contract or transferring to an existing contract and will consult the relevant prospectus where appropriate for futher details.

| Signature of Participant/Contract Owner (TSA, IRA, Nonqual, IRA/SEP) | Signature of Trustee (HR 10 and Corporate Plans) | Signature of Plan Administrator (DCOMP Plans, ERISA TSA Plans) | Date |
|---|---|---|---|
| | | | |

**PORTFOLIO ARCHITECT, PORTFOLIO ARCHITECT XTRA & TRAVELERS ACCESS**

| Fund Code | Fund Name |
|---|---|
| KC | AIM Capital Appreciation Portfolio |
| AL | AIM V.I. Value Fund* |
| 1H | Alliance Growth Portfolio |
| PF | Alliance Premier Growth Portfolio – Class B |
| 1A | Capital Appreciation Fund (Janus) |
| AQ | Delaware REIT Series |
| DP | Dreyfus VIF Appreciation Portfolio |
| DS | Dreyfus VIF Small Cap Portfolio |
| 1F | Equity Income Portfolio (Fidelity) |
| GF | Equity Index Portfolio – Class II |
| 1E | Federated High Yield Portfolio |
| 1D | Federated Stock Portfolio |
| D2 | Fidelity VIP Dynamic Cap. App.Port.– S.C. 2 |
| FT | Fidelity VIP II Contrafund® Port. – S. C. 2 |
| D1 | Fidelity VIP Mid Cap Port. – S .C. 2 |
| AX | Fixed Account (Access) |
| BX | Fixed Account (Portfolio Architect) |
| 8X | Fixed Account (Port Arch XTRA) |
| BF | Janus Balanced Port. – S. S.* |
| GL | Janus Global Life Sciences Port. – S. S.* |
| GP | Janus Global Technology Port. – S. S.* |
| WW | Janus Worldwide Growth Port. – S. S.* |
| 1G | Large Cap Portfolio (Fidelity) |
| 1C | Lazard International Stock Portfolio |
| 1B | MFS Emerging Growth Portfolio |
| DQ | MFS Mid Cap Growth Portfolio |
| DR | MFS Research Portfolio |
| 1I | MFS Total Return Portfolio |
| PM | PIMCO Total Return Bond Portfolio |
| 1J | Putnam Diversified Income Portfolio # |
| ON | Putnam VT International Growth – Cl. IB |
| OP | Putnam VT Small Cap Value – Cl. IB Shares |
| OV | Putnam VT Voyager II – Class IB Shares |
| C3 | Salomon Brothers Variable Capital Fund |
| C2 | Salomon Brothers Variable Investors Fund |
| SS | Salomon Brothers Variable Small Cap Growth |
| AC | Strategic Stock Portfolio # |
| AF | Travelers Convertible Bond Portfolio |
| 1M | Travelers Disciplined Mid Cap Stock Port. |
| AN | Travelers Disciplined Small Cap Stock Port. # |
| 1K | Travelers Money Market Portfolio |
| 1L | Travelers Quality Bond Portfolio |
| NJ | Van Kampen Comstock Port. Cl. II Shares |
| NP | Van Kampen Enterprise Port. Cl. II Shares |
| AU | Warburg Pincus Emerging Markets Port. |

**UNIVERSAL ANNUITY**

| Fund Code | Fund Name |
|---|---|
| HA | Alliance Growth Portfolio |
| PF | Alliance Premier Growth Portfolio – Class B |
| US | Capital Appreciation Fund (Janus) |
| OB | CitiStreet Diversified Bond Fund ** |
| OI | CitiStreet International Stock Fund ** |
| OC | CitiStreet Large Company Stock Fund ** |
| OE | CitiStreet Small Company Stock Fund ** |
| DI | Dreyfus Stock Index Fund |
| DS | Dreyfus VIF Small Cap Portfolio |
| FE | Fidelity VIP Equity Income Port. – Initial Class |
| FS | Fidelity VIP Growth Portfolio – Initial Class |
| FB | Fidelity VIP High Income Port. – Initial Class |
| FA | Fidelity VIP II Asset Manager Port. – Init. Class |
| D1 | Fidelity VIP Mid Cap Port. – Service Class 2 |
| UW | Franklin Small Cap Fund – Class 2 |
| HG | Salomon Brothers Global High Yield Portfolio |
| JI | Janus International Growth Port. S. S* |
| DQ | MFS Mid Cap Growth Portfolio |
| HT | MFS Total Return Portfolio |
| HP | Putnam Diversified Income Portfolio # |
| ON | Putnam VT International Growth Fund Cl. IB Shares |
| OP | Putnam VT Small Cap Value Fund Cl. IB Shares |
| AD | Salomon Brothers Variable Capital Fund |
| C2 | Salomon Brothers Variable Investors Fund |
| SS | Salomon Brothers Variable Small Cap Growth Fund |
| SG | Smith Barney Aggressive Growth Portfolio |
| KR | Smith Barney Fundamental Value Portfolio |
| HH | Smith Barney High Income Portfolio # |
| HI | Smith Barney International All Cap Growth Port. |
| AB | Smith Barney Large Cap Growth Portfolio |
| HJ | Smith Barney Large Cap Value Portfolio # |
| SA | Social Awareness Stock Portfolio (Smith Barney) |
| IN | Templeton Asset Strategy Fund – Class 1 |
| IB | Templeton Global Income Securities Fund Class 1 |
| IS | Templeton Growth Securities Fund – Class 1 |
| 1M | Travelers Disciplined Mid Cap Stock Portfolio |
| A | Travelers Growth and Income Stock Account |
| UB | Travelers High Yield Bond Trust |
| UA | Travelers Managed Assets Trust |
| MM | Travelers Money Market Account |
| A1 | Travelers Quality Bond Account |
| GV | Travelers U.S. Government Securities Portfolio |
| UP | Utilities Portfolio (Smith Barney) |
| | ***Fixed Interest Options*** |
| NX | Fixed Fund (non-qualified accounts only) |
| FX | Fixed Rider |
| | ***Market Timing Strategies*** |
| GST | Growth Stock Strategy TA/TM |
| AGS | Aggressive Stock Strategy TS/TM |

**FIXED ANNUITIES**

| Fund Code | Fund Name |
|---|---|
| T-Flex | Flx Annuity * |
| T-Annuity | Flx Annuity* |
| 12 | Flx Annuity* |
| 13 | Flx Annuity* |
| 16 | Flx Annuity* |
| 16A | Flx Annuity* |
| 16B | Flx Annuity* |
| 16C | Flx Annuity* |
| 16D | Flx Annuity* |
| 16E | Flx Annuity* |
| 16F | Flx Annuity* |
| 16G | Flx Annuity* |
| 18 | Flx Annuity* |

* Flexible Annuity

**GROUP CHOICE**

| Fund Code | Fund Name |
|---|---|
| ***Allocated*** | |
| EA | TSA |
| DA | DCOMP |
| QA | Corporate |
| | |
| ***Unallocated*** | |
| EU | TSA |
| DU | DCOMP |
| QU | Corporate |

**TRAVELERS INDEX ANNUITY**

| Fund Code | Fund Name |
|---|---|
| TE | Duetsche VIT EAFE Equity Index Port. |
| TH | Travelers Equity Index Portfolio |
| TJ | Duetsche VIT Small Cap Index Portfolio |
| TK | Travelers Money Market |
| TF | Travelers Fixed Account |

**MONEY TYPES (Accumlator Codes)**

| Employee | Employer | Employee Mandatory |
|---|---|---|
| 00 TSA, DCOMP | 10 TSA | 50 TSA, Corporate |
| 10 Corporate (401a only) | | |
| 99 Corporate (401k only) | | |
| **Rollover/ Transfer** | **Ongoing Contribution** | **Employer Non- Match** |
| 77 All Programs | 00 IRA/SEP-TRA | 66 Corporate |

* Janus Aspen Series Service Shares
** Name Change
\# Not available for new sales after May 1, 2001
Note: Please check with your sales desk for fund availability.